

Date _____

PLANNED ABSENCE (FAMILY VACATION) REQUEST FOR ASSIGNMENTS

Student's Name _____ Teacher _____

Dates of Absence _____

Purpose/Reason for Absence _____

LONG TERM ABSENCES – POLICY (handbook page 20) # 1-5

#2 Missed assignments and worksheets will be distributed to students when they return. They will have as many days as missed at school to complete it, with the maximum being 2 weeks. There is no guarantee that the child will be exactly where the class is when they return. Such variances are still the responsibility of the parents to cover. The school is not responsible to provide extra tutorial sessions when the absence is caused by a family vacation.

As parents you should be advised that even when missed schoolwork is “made up”, all absences may negatively impact a child’s understanding of the material missed.

I have read page 20 and understand the policy outlined. I agree and except responsibility for any missed assignments and worksheets.

Parent/Guardian Signature

Date _____